

**Frederick Community Action Agency
Board of Directors Meeting
Wednesday, June 19, 2019
Frederick Community Action Agency
100 South Market Street, Frederick, Maryland**

Board Members Present: Dr. Robert Mannis, Leslie Slaby, Senator Ron Young, Delegate Karen Lewis Young, Council Member M.C. Keegan-Ayer, Alderman Ben MacShane, Seaven Gordon, Louise Lynch, Chris Bickle, Charles Green, Gayon Sampson for Mayor Michael O'Connor

Excused: Ingrid Palmquist

Staff Present: Mike Spurrier, Director; Michele Ott, Supervisor, Janet Jones, Assistant Director; Stephanie Cirko, Case Manager; Cathy Holman, NP; Sarah McAleavy, Supervisor; Chris Bard, Supervisor; Brad Petersen, Assistant Director

Guests: Julia Shafer, NAC 11 Member; FPD Lt. Paul Beliveau

Call to Order:

Meeting called to order at 12:07p.m. with Dr. Robert Mannis presiding. Introductions followed.

Approval of Minutes:

Minutes from March 20, 2019 meeting were reviewed and approved by unanimous vote.

BOARD MEMBER	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Dr. Robert Mannis			X			
Tim Reardon						X
Leslie Slaby			X			
Diane Fink						X
Ingrid Palmquist						X
Senator Ron Young			X			
Delegate Karen Lewis Young			X			
Council Member MC Keegan-Ayer			X			
Mayor Michael O'Connor						X
Alderman Ben MacShane			X			
Seaven Gordon	X					
Louise Lynch		X				
Guy Djoken						X
Chris Bickle			X			
Charles Green			X			

Fiscal Report – Michele Ott, Supervisor:

Michele Ott presented on the budget on FCAA departments 6111 (FCAA), 5121 (Rental Program), and 5131 (MPDU). Michele noted the City is approximately 92% through the FY19 fiscal year and expenses are on track. Report approved by unanimous consent. Through Dept. 6111, the FCAA purchased two vehicles for Child and Adult Care Food Program.

BOARD MEMBER	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Dr. Robert Mannis			X			
Tim Reardon						X
Leslie Slaby			X			
Diane Fink						X
Ingrid Palmquist						X
Senator Ron Young			X			
Delegate Karen Lewis Young			X			
Council Member MC Keegan-Ayer			X			
Mayor Michael O'Connor						X
Alderman Ben MacShane			X			
Seaven Gordon		X				
Louise Lynch	X					
Guy Djoken						X
Chris Bickle			X			
Charles Green			X			

Discussion – Complaints about Location of FCAA, Loitering, Panhandling, Alcohol and Drug Abuse, and Quality of Life Issues – Mike Spurrier, Director

Recently there has been an increase in the number of complaints concerning loitering, panhandling, and alcohol and drug use along Carroll Creek. Residents and local businesses have expressed concerns about these issues. Several local businesses and neighbors feel the proximity to the FCAA exacerbates the problems. The Frederick Police Department (FPD) will be increasing their patrols to the area for the next thirty (30) days. It was noted that the FPD receive more complaint calls when the downtown bars close than issues along the creek. Also, more than 90% of the arrests made along the creek in the past twelve (12) months had no consequence (ie. the individual arrested received Probation Before Judgement, Nolle Prosequi, or were found indigent so no fine was leveled). Board Members expressed support in keeping the FCAA in its current location.

Mike requested support from the Board of Directors to explore the following two ideas:

1. Speak to the Rescue Mission about moving dinner service from the FCAA to the Rescue Mission starting in 2020.
2. Talk to the Post Master about clients receiving mail via "General Delivery" at the Post Office.

A Motion was made by Senator Ron Young, seconded by Seaven Gordon, to support Mike in moving forward with those two issues.

BOARD MEMBER	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Dr. Robert Mannis			X			
Tim Reardon						X
Leslie Slaby			X			
Diane Fink						X
Ingrid Palmquist						X
Senator Ron Young	X					
Delegate Karen Lewis Young			X			
Council Member MC Keegan-Ayer			X			
Mayor Michael O'Connor						X
Alderman Ben MacShane			X			
Seaven Gordon		X				
Louise Lynch			X			
Guy Djoken						X
Chris Bickle			X			
Charles Green			X			

Director's Report:

Mike noted the following items:

- The Mayor and Board of Alderman will be voting to codify the role of the FCAA Board of Directors into the City Charter. Mike will notify the FCAA Board of Directors when that meeting will take place. Mike will invite the Board members to attend and support the FCAA.
- Mike would also like to look at the bylaws of the FCAA Board of Directors to update a few items.

Other Business and Announcements:

None presented.

Adjournment

The meeting was adjourned at 1:35 p.m.

Respectfully submitted,
Brad Petersen